



COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR



MARK J. SALADINO
TREASURER AND TAX COLLECTOR

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March 28, 2012

TO: Supervisor Zev Yaroslavsky, Chairman
Supervisor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe

FROM: Mark J. Saladino
Treasurer and Tax Collector

SUBJECT: **2011-2012 SECURED PROPERTY TAXES
SECOND INSTALLMENT PERIOD**

We are taking this opportunity to advise you of the upcoming deadline for the second installment of the 2011-2012 secured property taxes.

The attached press release alerts taxpayers that the second installment becomes delinquent if not paid by 5:00 p.m., Tuesday, April 10th. Mailed payments must be postmarked by the United States Postal Service no later than midnight on April 10, 2012.

On March 30, 2012, we will mail the press release to approximately 250 newspaper companies, television and radio stations. We will also email the press release to all constituents who have enrolled in our recently established *Email Notification Service*. This service, established at the request of the Fifth Supervisorial District, alerts subscribers of special or upcoming events, such as approaching annual property tax installment deadlines.

As a result of these efforts, you may experience an increase in constituent inquiries or visits to your offices. Any inquiries received regarding the payment of taxes may either be referred directly to the first floor, Public Service Counter, in the Kenneth Hahn Hall of Administration or to our property tax automated telephone system (Proptax) at 1(213) 974-2111 or the toll-free number at 1(888) 807-2111.

If you have any special handling needs, please do not hesitate to contact me or Donna J. Doss, Assistant Treasurer and Tax Collector, at (213) 974-2077.

MJS:DJD:al

Z: PRESS RELEASE/SECOND INSTALLMENT 2011-2012

Attachment

c: Assessor
Chief Executive Officer
Auditor-Controller
County Counsel



NEWS

Treasurer and Tax Collector Mark J. Saladino

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March 28, 2012

FOR IMMEDIATE RELEASE

Mark J. Saladino, Los Angeles County Treasurer and Tax Collector, reminds property owners that the second installment of the 2011-2012 secured property taxes is now due and becomes delinquent if not paid by April 10, 2012. "To avoid late penalties, taxpayers should not wait until the statutory deadline; please pay early" says Treasurer Saladino.

To ensure proper processing of payments, make checks payable to the Los Angeles County Tax Collector and include the appropriate second installment payment stub marked "2" along with your payment. Substitute secured property bills can be obtained from our office or the local Assessor's Office.

American Express, Master Card, and Visa payments are accepted online and by telephone. No pre-registration is required; property owners can simply visit our website at <http://lacountypropertytax.com> or call our toll-free telephone number 1(888) 473-0835. A **service fee** is charged by a third party vendor to utilize this service. When property owners have completed the transaction, a confirmation number will be provided as verification of the transaction.

Additionally, tax bills can be paid electronically online through the creation of an eCheck at <http://lacountypropertytax.com>. This online eCheck payment option is **free**. Once the online eCheck payment is made, the taxpayer will receive a confirmation page which they can print for their records.

To determine the amount due on any parcel, log on to our website at <http://lacountypropertytax.com>, or call our toll-free Los Angeles County Property Tax Information Line at 1(888) 807-2111, if in Los Angeles County, where automated information is available 24 hours a day. If outside of Los Angeles County, call 1(213) 974-2111.

Payments can be made in person at the following location:

Los Angeles County
Treasurer and Tax Collector
225 North Hill Street, First Floor
Los Angeles, California 90012

Office Hours:
8:00 a.m. to 5:00 p.m.
Monday through Friday

On April 9 and 10, 2012, Treasurer and Tax Collector personnel will also receive payments at the Lancaster Office. The address is noted below. Personnel will be available to resolve tax problems, provide Substitute Secured Property Tax Bills, and Statements of Prior Year Taxes. All payments must be made by check or money order. No cash payments can be accepted at this location.

Treasurer and Tax Collector
335A East Avenue K-6
Lancaster, California 93535

Office Hours:
8:00 a.m. to 5:00 p.m.
Monday through Friday

To subscribe to receive emails from the Treasurer and Tax Collector with special notices and information on upcoming events, such as annual secured property tax deadlines, visit our website at <http://ttc.lacounty.gov> and select "Email Notification Service."